

ADDENDUM ONE TO THE REQUEST FOR PROPOSALS:
AAA-TLAP-1418
FOR THE PROVISION OF TRADITIONAL LEGAL ASSISTANCE PROGRAM (TLAP)
POSTED: NOVEMBER 18, 2013

This Addendum One to the Traditional Legal Assistance Program (TLAP) Request for Proposals (RFP), released by County of Los Angeles Community and Senior Services on October 24, 2013, amends the following sections as specified below:

1. Appendix B Statement of Work to the RFP, and Exhibit A Statement of Work to Appendix A (Sample Contract), Evidence-Based Program language is hereby added to Section 4.0 Additional Requirements, as Sub-section 4.14 :

The U.S. Department of Health and Human Services (HHS), the Administration for Community Living (ACL) established criteria for defining OAA evidence-based programs. Evidence-based programs are based on research and have proven outcomes demonstrated to improve the lives of elderly individuals promoting health, quality of life and the ability to live independently in their homes and communities. The ACL encourages the integration of evidence-based approaches into the Older Americans Act programs and services.

Los Angeles County AAA Contractors are required to demonstrate that direct services provided with OAA funding are effective. Direct Service Programs provided are required to develop outcome measures that prove effectiveness. Contractors must design outcomes that demonstrate effectiveness in each program based on outcome measures, research studies, and quantitative and qualitative data studies so that data can be evaluated and studied by a University to be considered an evidence-based program within the AAA.

2. Appendix C to the RFP, Exhibit 5, Community and Senior Services (CSS) Los Angeles County Area Agency on Aging (AAA) Traditional Legal Assistance Program (TLAP) Proposed Program Services is hereby deleted and replaced as follows:

Appendix C to the RFP, Exhibit 5, Community and Senior Services (CSS) Los Angeles County Area Agency on Aging (AAA) Traditional Legal Assistance Program (TLAP) Proposed Program Services (PPS)/Budget.

3. Appendix C, Exhibit 1, Proposed Program Services, page 1, cover sheet: Cells are locked on Column (C) Match (Cash and In-Kind), Column (D) Non-Match (Cash and In-Kind), and Column (E) Grant Related Income. The locked cells will be unlocked.
4. Appendix C, Exhibit 3, Proposed Program Services, page 1, cover sheet: Cells are locked on Column (C) Match (Cash and In-Kind), Column (D) Non-Match (Cash and In-Kind), and Column (E) Grant Related Income. The locked cells will be unlocked.

In addition, this Addendum also addresses questions provided in response to RFP No. AAA-TLAP-1418 and the TLAP Proposers' Conference held on November 8, 2013.

Question #1:

Does the Evidence-Based Program link to funding?

Answer #1:

No, the Evidenced-Based Program does not link to funding. The Proposer will be required to design outcomes that demonstrate program effectiveness based on outcome measures, research studies, and quantitative and qualitative data studies so that data can be evaluated and studied by universities. The Proposer will establish its own Evidence-Based goals.

Question #2:

Regarding the funding allocation among the five Supervisorial Districts in Sub-paragraph 1.1.6, do you expect a Proposer to follow funding allocations?

Answer #2:

The funding allocation listed in Sub-paragraph 1.1.6 is estimates only. However, Proposers shall make every effort to meet the goals of the TLAP as stated in this RFP.

Question #3:

Is it up to us to propose to the maximum rate of reimbursement for the required of Unit of Measurement as stated in the RFP?

Answer #3:

Yes, that's correct.

Question #4:

In the RFP, Sub-paragraph 1.4.4 states that the Proposer's Mission Statement shall clearly state serving Senior and/or Caregiver Clients. It seems that our Mission Statement actually didn't include those words or language.

Answer #4:

It is the intent of the TLAP to have only Proposer's who state in their mission or organizational goals a focus on seniors and caregivers. Should your Mission Statement or organizational goals include seniors and caregivers your target population your organization qualifies under the TLAP.

Question #5:

Should we include a copy of the Statement of Work in the proposal?

Answer #5:

Statement of Work outlines the Services that required operating the TLAP and providing Services to eligible Clients. The Proposer will be obligated to provide Services, as described in Paragraph 3.0 - Specific Tasks and Requirements of the Statement of Work. We want to know your process for providing those services and/or your specialization that the Proposer will bring to the program.

Question #6:

Is this meeting mandatory or optional?

Answer #6:

No, attending the Traditional Legal Assistance Program Proposer's Conference is not mandatory.